In accordance with the current quarantine requirements set forth by City of Kansas City, the Kansas City Woodworkers’ Guild is raising the number of people allowed in the shop at any one time from 10 to 20.

The shop will be open and there will be a limit of 20 people in the shop at any one time NOT including the foreman. There will be a whiteboard at the entrance to the shop with 20 spaces for individuals to sign in and out to limit the occupancy of the shop to 20. Access to the shop will be based on first come, first served basis as determined by the white board.

It is mandatory that each person must also sign into the book with date and time to meet contact tracing requirements.

PPE will be mandatory consisting of:
- Safety glasses, Member Provided
- Face mask covering, Member Provided (Face mask can be anything from bandana to N100 as long as nose and mouth are covered.)

Each person shall practice social distancing when at the Guild and maintain a separation of at least 6 feet.

Since we are limiting the number of members allowed in the shop to 20 at one time, the members using the shop should be considerate of members waiting their turn to use the shop facilities. When your project work is completed remove your name from the white board and exit the shop. Please avoid lingering and talking when members are waiting their turn for shop use.
KANSAS CITY WOODWORKERS' GUILD
COVID-19 RESTRICTIONS

Effective November 4, 2020

If you check out the Guild’s website www.kcwg.org you will find the recently published schedule of Open Shop times. However, it is strongly recommended that you check the Guild’s website before you head out to make sure that the schedule has not undergone any last-minute changes.

Here are the rules that each of us agree to follow when attending any open shop period or other activity being held at the Guild:

- The Guild is limiting the shop to 20 (twenty) members at any time. This does not include Foremen, or instructors. Shop users, students, shop/CNC/library/kitchen/storage area/bathroom users will be included in the 20 member limitation. It will NOT include any of the Kansas City Woodturners’ Club in their shop area, they are a separate group/business.
- All members must sign in/out on the sign in sheet/book in the lobby. This is to meet the requirement of maintaining tracing records should that become necessary.
- All members must sign in an available space on the whiteboard. There are 20 slots, if they are full then no more members may enter the shop until someone leaves and feel free to wait in your car until then. Shop usage is on a first-come-first-served basis. Be considerate if the shop is full. Finish your work and make room for someone waiting to come in, don’t hang around visiting when there are members waiting.
- All members must keep their nose and mouth covered with a suitable (member supplied) mask at **ALL** times while in the shop
- All members must wear their safety glasses (member supplied) at **ALL** times while in the shop (Don’t forget those side shields)
- Failure to fully comply with these modified rules, will result in the foreman on-duty terminating your shop privileges for the day.
- Understand that in keeping with safe distancing efforts the Foreman will not be able to work closely with you on your project.

Any issues with using any of the above or other equipment in the shop should be directed to the foreman on duty. **BE CONSIDERATE and HELPFUL and STAY SAFE!**